ONGC-Tripura Power Company Limited

APPROVAL NOTE

Date: 09/10/2026

SUBJECT: Approval Note for Issue of OPEN TENDER for Supply, Installation, Testing and Commissioning of 12Watt Solar Powered LED Street Lights and its accessories at Plant Boundary wall Area at OTPC Palatana through E-Procurement Portal

A. BACKGROUND :

1. The below mentioned AFE for Supply, Installation, Testing and Commissioning of 12Watt Solar Powered LED Street Lights and its accessories at Plant Boundary wall Area at OTPC Palatana Plant, Gomati District, Tripura. Procurement Committee approved these AFE. It was also approved by the procurement committee to award the contract on Open Tender basis.

AFE NO.	AFE AMOUNT	AFE APPROVAL DATE	DETAILS
1300000761	INR 17,93,250/- (Incl. Taxes)	06/10/2026	Supply, Installation, Testing and Commissioning of 12Watt Solar Powered LED Street Lights and its accessories at Plant Boundary wall Area at OTPC Palatana.

2. The qualifying requirements for these tenders as proposed by the committee are enclosed in Annexure-2.

3. The Tendering process is initiated with the following -----

4. <u>Tender Timelines:</u>

Tender Description	As mentioned Above
Tender Publishing Date	**(T0)**
Last Date of Receipt of Pre-Bid Quarries	**T1 = T0 + 5 days**
Date of Issue of Pre-Bid Clarifications	**T2 = T1 + 5 days**
Final Date of Bid Submission	**T3 = T2 + 10 days**

5. The bidding process is going to be held completely through e-procurement online portal so the cost towards bidding documents shall not be charged from prospective bidders as per Point No. 1 of revised Office Order dated 21st May, 2026.

6. The EMD/ Bid Security amount prescribed as per Point No. 2 of revised Office Order dated 21st May, 2026 is Rs. 50,000/- for cost estimate up to Rs. 50 Lakh. Bidders are also encouraged to remit the bid security amount through NEFT transaction in ONGC Tripura Power Company Limited bank account (details of which are included in the tender).

B. RECOMMENDATION

In view of the above, following is proposed for consideration & approval.

1. To issue OPEN TENDER for work mentioned in **table A.1** at OTPC Palatana Plant, Gomati District, tripura as per tender document.

2. No Tender fee is applicable as per Point No. 1 of revised Office Order dated 21st May, 2026.

3. EMD/ Bid Security fee of Rs. 50,000/- to be deposited by the bidder as per Point No. 2 of revised Office Order dated 21st May, 2026.
4. To upload the tender documents on OTPC website & to e-publish the tender through CPP E-Procurement Portal of i.e., **https://etenders.gov.in.**
5. In case there is any short fall documents found after opening of the unpriced techno commerical bid received against this open tender then post bid un priced techno commerical clarification shall be sought from bidders as per below provision.

   i. The communication for submission of post bid un priced techno commerical clarification to the bidder will be done through the mail(Offical Mail).
   ii. The maximum time period for getting bid clarification will be 07 days.
   iii. There can be multiple no. of communication within 07 days. Any response received after 07 days will be considered as non responsive & evaluation will be carried without considering the response.
   iv. Once all the reply is received over the mail, the post bid un-priced techno commerical clarification as sought over mail will be uploaded on etender website for reply to be submitted by bidder at instant.
   v. The evaluation will be done on the post bid un priced techno commerical clarification reply submitted by bidder on etender website.

6. Approval for opening of price bids of qualified bidders as per bid evaluation report (derived after receipt of shortfall documents) approved by competent authority.

Put up for approval of the competent authority:

RECOMMENDING COMMITTEE:

13/01/26.
Head Plant (C&M)

14/10/26
Head Plant (F&A)

15/10/2026
Head – EMD

16/10/2026
Head- O&M

APPROVED BY

COO
17/10/2026