

ONGC Tripura Power Company Limited (OTPC)

Job Description

Position	Consultant (Chief Security Officer) – One Position (contractual appointment for a period of one year, extendable subject to mutual consent and company's requirement)
Place of Posting	Palatana Tripura
Qualification	Graduate from a recognized university / institution
Experience	Minimum 12 Years of relevant experience in the area of security, Preferably Ex-Army / CAPF / BSF /State Police (in the rank of Major/DSP/ Deputy Commandant & above or equivalent)
Industry Type	Power Sector
Compensation	Rs. 93,000 /- pm (Fixed as per approved norms) + upto Rs. 5000/- towards communication charges (Mobile phone charges)
Job Description	• Coordinate with OTPC Management and the Tripura State Rifles (TSR) on all day-to-day activities related to plant security. • Ensure optimum deployment of security personnel and arrange periodic training to enhance operational preparedness. • Monitor and supervise the physical frisking of personnel, visitors, and vehicles entering and exiting the plant premises. • Liaise with the TSR Headquarters, local police authorities, intelligence agencies, courts, and local Panchayats on security-related matters. • Ensure a peaceful, safe, and harmonious environment within the plant and Khilpara Township premises in district Gomati, Tripura. • Build and maintain effective relationships with local villagers, community representatives, and union leaders to proactively identify and address potential issues. • Act as a trouble-shooter during industrial relations (IR) issues or any security-related disturbances to ensure timely resolution. • Ensure robust security measures to prevent theft, pilferage, trespassing, and other security breaches, thereby maintaining a secure plant environment. • Monitor and strengthen the overall security framework through regular inspections, risk assessments, and implementation of preventive measures. • Perform any other duties and responsibilities assigned by the Management from time to time.
Required Profile	• Should possess proven experience in industrial security management in a large industrial establishment. • Strong organizational, written, and verbal communication skills in English. • Should have good analytical ability so as to identify the problems in incipient stage, analyze and take corrective actions in consultation with COO. • Excellent Human-relations & liaising skills • Knowledge of the local language will be an added advantage.
Contact Details	Company Name: ONGC Tripura Power Company Ltd. Website : www.otpcindia.in Contact Person : Head – Corp HR & Admin