

Instructions for filling up Price Schedule (Form 1-A, 1-B, 1-C & 1-D)

1. The total price as quoted in Form 1-A of the Bidding Document shall include the cost of all materials and all item of work, services, taxes and duties respectively as included in the scope of Contract as stipulated in the Bidding Document and to complete the scope of supplies and services contemplated by the Bidding Document irrespective of whether all the items for supply and services are categorically listed out/brought out elsewhere or not.
2. All the works which are deemed to be performed, executed and supplied by the contractor as stipulated in the Bidding document and its cost thereof must be covered suitably and appropriately assigned to various available heads and categories.
3. Unless the basic parameter changes or additional/extra requirements are made, total payments to be made to the contractor shall be limited to Quoted price.
4. Quoted price including unit prices shall remain fixed and firm and shall not be subject to any change whatsoever including those on account of change in currency exchange rate.
5. Prices quoted by the Bidder shall also include cost of any other services/supplies/work(s) not specifically mentioned in the Bidding Document but necessary for the safe, efficient and trouble free performance of the Works.
6. The Contract Price quoted as above shall be inclusive of all inspection charges of all materials required under the Bidding Document. The Contract Price quoted as above shall be also inclusive of insurance charges.
7. The quoted prices in Form 1-A, Form 1-B & Form 1-D shall be inclusive of all taxes. All indirect taxes, duties and levies (such as goods and service tax, local taxes etc.) as applicable (in India) on a direct transaction between the Owner and the Contractor (both present and future) shall be borne by the Contractor. Further, the Bidder shall indicate the amount of each component of tax, duty, levy, etc. separately in Form 1-C.
8. Price shall be quoted both in figures as well as in words in clear legible writing. In case of a discrepancy between the amount stated in figures and words, the amount quoted in words shall prevail.
9. The total prices shall be fixed till the expiry of term of the Contracts and are not subject to price variations.
10. Capitalised terms used in this Form but not defined shall have the meaning prescribed to them under the Bidding Document.
11. Bidder shall specify name of the company and sign and affix common seal on all pages of Price Bid. The common seal is to be affixed in accordance with the procedure prescribed under its articles of association/board resolution and in accordance with the Companies Act, 1956.
12. The Contractor shall furnish prices based on the details provided in the bidding documents. It must be clearly understood that the Contractor have to strictly furnish the prices based upon bill of quantities (BoQ mentioned in Form 1-D), technical specifications and drawings.
13. Horticulture maintenance and landscaping work shall be executed as works contract.

ON-LINE BID SUBMISSION PROCESS

14. Due to COVID 19 pandemic, **ON-LINE BID SUBMISSION** shall be done by the bidders. The existing OTPC's online cloud-based storage solution shall be utilized to facilitate online bidding as per the following process:
 - a. Bidder shall send the request email to OTPC for creation of FTP path for the bid submission. The request email shall have the details of Bid security amount and NEFT details of payment made by bidder to purchase the bidding document inline with clause no: 2.0 of NIB. Please note that any request email for FTP creation without Bid security and bid document purchase details shall not be considered.
 - b. OTPC shall create the unique FTP path for the bidder upon confirming the details provided by the bidder for Bid Security and Bid Purchase amount. Bidder to note that the last date for submission of request for creation of unique FTP shall be 12:00 Hrs on 08th December 2020.
 - c. Bidder shall upload their (signed & scanned) technical and commercial bids separately on secured FTP folder provided by OTPC.
 - d. The FTP folders shall be password-protected, and only respective bidders shall be informed about the credentials to access the on-line folder securely.
 - e. The bidders shall be authorized to upload the bids on the portal only, and the bidder shall not be able to delete any bid once, the bid is uploaded.
 - f. The on-line upload portal shall be available for a specific duration as per the approved bid submission date. After completion of the bidding date, the link will be auto expired.
 - g. **Technical bids** shall **NOT** be password protected. However, **COMMERCIAL BIDS SHALL BE PROTECTED WITH A PASSWORD** which shall be shared **only with Managing Director of OTPC** at his email ID i.e., sanil.namboodiripad@otpcindia.in .The password shall be shared before the closing time/date of the bid as indicated in Clause no. 2.0 g(2) of the Notice Inviting Bid (NIB).
 - h. Commercial bids of only technically qualified bids shall be opened after obtaining approval from the procurement committee and MD,OTPC.



FORM 1-A

PROFORMA FOR PRICE PROPOSAL

We, _____ the Bidder, propose to the ONGC Tripura Power Company Limited, New Delhi, India that we shall carry out the whole of Services and supply of Materials involved in connection with execution of horticulture maintenance and landscaping services, at 2 x 363.3 MW gas based combined cycle power plant at Palatana, Tripura in India as indicated in the Bidding Document (Proposal No. _____).

The total price for providing services and supplies in connection with execution of horticulture maintenance and landscaping services, at 2 x 363.3 MW gas based combined cycle power plant at Palatana, Tripura for 36 months as defined in the Bidding Document, as also indicated in Form 1-B & Form 1-D, shall be INR _____ (Indian Rupees _____).

Dated this _____ day of _____ [2020].

For and on behalf of _____ (Name of Bidder)

Address of head Office:

Signature _____

Name _____

Position held _____

Witnesses

1) Signature _____

Name _____

Position held _____

2) Signature _____

Name _____

Position held _____

[Affix Common seal here]

Note:

- 1) The lump sum price shown in Form 1-A and Form 1-B should be same and should match with the total amount calculated in Form 1-D (BoQ & Unit Prices)
- 2) The Bidder shall ensure that its Unpriced Techno-Commercial Bid does not indicate any prices.
- 3) In case of any mismatch in price specified in Form 1-A and price specified in Form1-B or Form - 1D, then the price specified in Form 1-A in words shall be considered for evaluation, and the Bidder will submit the price in Form 1-B and Form -1D again.

FORM 1-B

PROFORMA FOR PRICE BREAK-UP

Sl. No.	Description	PRICE IN FIGURES (INR)
I	HORTICULTURE MAINTENANCE AND LANDSCAPING PRICE 1st Year (12 Months from Effective Date)	
IA	Price for horticulture maintenance services 12 Months from Effective Date at 2 x 363.3 MW gas based combined cycle power plant at Palatana, Tripura as defined in Bidding Document	
IB	All applicable taxes, duties and levies on IA above.	
IC	Total Price for 1st Year : Horticulture Maintenance and Landscaping services Price including Taxes, Duties and Levies (IA + IB) (in Figures) INR	
	Total Price for 1st Year : Horticulture Maintenance and Landscaping services Price including Taxes, Duties and Levies (IA + IB) (in Words) INR	
II	HORTICULTURE MAINTENANCE AND LANDSCAPING PRICE 2nd Year (13th Month to 24th Month)	
IIA	Price for horticulture maintenance services (13th Month to 24th Month) at 2 x 363.3 MW gas based combined cycle power plant at Palatana, Tripura as defined in Bidding Document	
IIB	All applicable taxes, duties and levies on IA above.	
IIC	Total Price for 2nd Year: Horticulture Maintenance and Landscaping services Price including Taxes, Duties and Levies (IIA + IIB) (in Figures) INR	
	Total Price for 2nd Year: Horticulture Maintenance and Landscaping services Price including Taxes, Duties and Levies (IA + IB) (in Words) INR	
III	HORTICULTURE MAINTENANCE AND LANDSCAPING PRICE 3rd Year (25th Month to 36th Month)	
IIIA	Price for horticulture maintenance services for 25th Month to 36th Month at 2 x 363.3 MW gas based combined cycle power plant at Palatana, Tripura as defined in Bidding Document	
IIIB	All applicable taxes, duties and levies on IA above.	
IIIC	Total Price for 3rd Year : Horticulture Maintenance and Landscaping services Price including Taxes, Duties and Levies (IIIA + IIIB) (in Figures) INR	



Sl. No.	Description	PRICE IN FIGURES (INR)
	Total Price : Horticulture Maintenance and Landscaping services Price including Taxes, Duties and Levies (IIIA + IIIB) (in Words) INR	
IC + IIC+ IIIC	TOTAL PRICE FOR PROVIDING HORTICULTURE MAINTENANCE AND LANDSCAPING SERVICES FOR 36 MONTHS (In figures and Words) (IC+IIC+IIIC)	

Notes

1. The total price includes cost of all items included in the scope of supply and services as stipulated in the Bidding Document.
2. In case of any mismatch in price specified in Form 1-A and price specified in Form 1-B, then the price specified in Form 1-A in words shall be considered for evaluation.
3. In case of mismatch in prices , following shall be the order of precedence for evaluation of price : Form 1A > Form 1B > Form 1D
- 4.

Place: (Signature) _____
(Printed Name) _____
(Designation) _____

Date: (Common Seal) _____



FORM 1-C

PROFORMA FOR TAXES, DUTIES & LEVIES

Sl.	Description	Horticulture and Landscaping Services at Sl. IA (1 st Year)	Horticulture and Landscaping Services at Sl. IIA (2 nd Year)	Horticulture and Landscaping Services at Sl. IIIA (3 rd Year)
A	Custom Duty			
A.1	Amount on which applicable (INR)			
A.2	Rate (%)			
A.3	Total Custom Duty (INR)			
B	GST			
B.1	Amount on which applicable (INR)			
B.2	Rate (%)			
B.3	Total GST (INR)			
C	Other taxes, duties & levies			
C.1	Amount on which applicable (INR)			
C.2	Rate (%)			
C.3	Total of other taxes, duties & levies (INR)			



Sl.	Description	Horticulture and Landscaping Services at Sl. IA (1 st Year)	Horticulture and Landscaping Services at Sl. IIA (2 nd Year)	Horticulture and Landscaping Services at Sl. IIIA (3 rd Year)
D	Total – taxes, duties & levies (INR) (A+ B + C)	<i>Should match with figures in IB</i>	<i>Should match with figures in IIB</i>	<i>Should match with figures in IIIB</i>
	<i>Note</i>			

Note:

1. In case any of the taxes, duties and levies applicable are shown as NIL and if these taxes, duties and levies are found applicable after opening of price bid, the same shall be to the account of the Bidder.
2. IA, IIA, IIIA and IB referred above are Sl. No. mentioned in Form 1-B.

Place:

(Signature) _____

(Printed Name) _____

(Designation) _____

(Common Seal) _____



FORM 1-D

BILL OF QUANTITY (BoQ) & UNIT PRICES



HORTICULTURE MAINTENANCE AND LANDSCAPING SERVICES AT									
2 X 363.3 MW GAS BASED COMBINED CYCLE POWER PLANT AT PALATANA, TRIPURA									
FORM – 1D (BILL OF QUANTITIES)									
Sl.	Description	Unit	Qty	1st Year of Horticulture & Landscaping Services		2nd Year of Horticulture & Landscaping Services		3rd Year of Horticulture & Landscaping Services	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
A.	MAINTENANCE OF EXISTING HORTICULTURE								
1	Maintenance of lawn having different type of grass (Mexican grass/ Selection-1 grass) including watering, de-weeding, edge cutting, mowing and top dressing with good earth, manure, bio compost, vermi compost, spraying of insecticide & pesticide, repair of patch by preparation of soil by digging, leveling and planting of new grass of the same variety and cleaning of area daily including removal and disposal of all types of cuttings with all labour, tools and tackles, complete as per direction of Project Manager (price shall include supply of manure, fertilizers, good earth, gypsum, insecticide and pesticide)	Sq ft	150328						



HORTICULTURE MAINTENANCE AND LANDSCAPING SERVICES AT

2 X 363.3 MW GAS BASED COMBINED CYCLE POWER PLANT AT PALATANA, TRIPURA

FORM – 1D (BILL OF QUANTITIES)

Sl.	Description	Unit	Qty	1st Year of Horticulture & Landscaping Services		2nd Year of Horticulture & Landscaping Services		3rd Year of Horticulture & Landscaping Services	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
2	Maintenance of grassy field having different type of grass and midium & big Plants like cycus,foxtail,Thuja,Heliconia,Royal Palm,Gulmohar tree, plumeria alba,golden rain tree, ashoka tree, Rongon tree etc including watering, edge cutting, mowing, repair of patch by preparation of soil by digging, levelling and planting of new grass of the same variety, hedge cutting of all type with shear up to required height in uniform shape and thickness and cleaning of entire area daily including removal and disposal of all types of cuttings with all labour, tools and tackles, complete as per direction of Project Manager (price shall include supply of manure, fertilizers, good earth, gypsum, insecticide and pesticide)	Sq ft	220414						
3	Regular maintenance of <u>In-door Potted</u> Plants like foliage, exotic, seasonal plants etc including all horticulture operations like renewing the earth, manure, fertilizers, insecticides, pesticides, seeds, saplings, watering, weeding out all undesirable growth, forking for survival and healthy growth of plants, cutting, pruning etc complete with all tools and tackles, labour, transportation etc as per direction of Project Manager.	Nos.	200						



HORTICULTURE MAINTENANCE AND LANDSCAPING SERVICES AT

2 X 363.3 MW GAS BASED COMBINED CYCLE POWER PLANT AT PALATANA, TRIPURA

FORM – 1D (BILL OF QUANTITIES)

Sl.	Description	Unit	Qty	1st Year of Horticulture & Landscaping Services		2nd Year of Horticulture & Landscaping Services		3rd Year of Horticulture & Landscaping Services	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
	fungicides etc)								
6a.	RCC seasonal flower Pot (Size 3ft x 4ft)	Nos.	30						
7	Development and maintenance of rose flower bed at selective location (All Season) including preparation of soil by digging minimum 1 ft deep, removal of vegetation and unwanted growth, brick bats etc including breaking of clods, mixing manure, fertilizers, gypsum, levelling, dressing to the required level, removal of existing soil wherever required and filling it back with good loam soil mixed with FYM / gypsum etc, planting of hedge, seeding & sapling of flowers of different varieties, watering, hoeing, spraying of insecticides, pesticides, fungicides, sticking of flowering plants, trimming, disbudding, disbranching, with all labour, tools and tackles as per direction of Project Manager (price shall be inclusive of supply of flower saplings & seeding, stick material, manure, fertilizers, good earth, insecticides, pesticides, fungicides etc)								
7a.	Carcular type rose flower bed (Size 20 ft in dia)	Nos.	20						



HORTICULTURE MAINTENANCE AND LANDSCAPING SERVICES AT									
2 X 363.3 MW GAS BASED COMBINED CYCLE POWER PLANT AT PALATANA, TRIPURA									
FORM – 1D (BILL OF QUANTITIES)									
Sl.	Description	Unit	Qty	1st Year of Horticulture & Landscaping Services		2nd Year of Horticulture & Landscaping Services		3rd Year of Horticulture & Landscaping Services	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
B	DEVELOPMENT & REVIVAL OF NEW AREA								
8	Revival of Existing lawns and others horticultural fields/areas inside OTPC plant including watering, deeding ,edge cutting, mowing and top dressing with good earth, manure, bio compost, varmi compost spraying of insecticide & pesticide, repair of patch by preparation of soil by digging, levelling and planting of new grass of the same variety and cleaning of area daily including removal and disposal of all types of cuttings with all labour, tools and tackles, complete as per direction of Project Manager (price shall include supply of manure, fertilizers, good earth, gypsum, insecticide and pesticide)	Sq ft	185350						



HORTICULTURE MAINTENANCE AND LANDSCAPING SERVICES AT

2 X 363.3 MW GAS BASED COMBINED CYCLE POWER PLANT AT PALATANA, TRIPURA

FORM – 1D (BILL OF QUANTITIES)

Sl.	Description	Unit	Qty	1st Year of Horticulture & Landscaping Services		2nd Year of Horticulture & Landscaping Services		3rd Year of Horticulture & Landscaping Services	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
9	Development of new lawn, land and land profile development by grassing with selection no. 1 grass or Drub or Mexican grass in rows 7.5 cm apart in either direction including watering and maintenance of the lawn for 30 days or more till the grass forms a thick lawn free from weeds and fit for mowing including supplying good earth if required (good earth shall be paid separately)	Sq ft	3000						
10	Supply of material for land and land profile development:								
10.1	Garden soil - Good Loam Soil mixed with FYM / gypsum	Cu Ft	10000						
10.2	River Sand	Cu Ft	5000						
10.3	Organic manure & vermi compost	Cu Ft	3000						
10.4	Urea	Kg	200						
10.5	DAP	Kg	400						
10.6	Super Phosphate	Kg	400						



HORTICULTURE MAINTENANCE AND LANDSCAPING SERVICES AT

2 X 363.3 MW GAS BASED COMBINED CYCLE POWER PLANT AT PALATANA, TRIPURA

FORM – 1D (BILL OF QUANTITIES)

Sl.	Description	Unit	Qty	1st Year of Horticulture & Landscaping Services		2nd Year of Horticulture & Landscaping Services		3rd Year of Horticulture & Landscaping Services	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
11	Supply and planting trees, bushes, hedges etc of desired height and size. Cost shall include maintenance and watering for three months from the date of plantation. If any plant dies within 3 months of plantation, new plant shall be planted at Contractor's own cost. After Survival of the plants regular maintenance will be done as per item no A 2.								
11.1	Triangular palm of 6 feet height	Nos.	20						
11.2	Foxtail palm of 4-5 feet height	Nos.	35						
11.3	Colourful edge plants	Nos.	500						
11.4	Cycas/Ficus Plants	Nos.	10						
11.5	Thuja	Nos.	30						
11.6	Heliconia	Nos.	30						
11.7	Royal Palm of 6 feet height	Nos.	10						
11.8	Gulmohar tree	Nos.	10						
11.9	Plumeria alba	Nos.	10						
11.10	Golden rain tree	Nos.	12						



HORTICULTURE MAINTENANCE AND LANDSCAPING SERVICES AT

2 X 363.3 MW GAS BASED COMBINED CYCLE POWER PLANT AT PALATANA, TRIPURA

FORM – 1D (BILL OF QUANTITIES)

Sl.	Description	Unit	Qty	1st Year of Horticulture & Landscaping Services		2nd Year of Horticulture & Landscaping Services		3rd Year of Horticulture & Landscaping Services	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
11.11	Ashoka tree	Nos.	10						
11.12	Rongon tree	Nos.	10						
11.13	Bougainvillea tree	Nos.	10						
12	Supply of well rooted potted fresh decorative foliage plants in earthen pots of selected varieties of good shape and size (height not less than 450 mm) in good condition including transportation and placing plants in position including all labour and materials as per direction of Engineer in charge/Project Manager (if required)	Nos.	40						
13	Supplying and planting paved quality hedge plants by cobbing in rows of 15 cm apart in staggered way in three rows including preparation of earth and mixing of manure as per job specification and direction of Engineer in charge/Project Manager.	Sq.ft.	500						



HORTICULTURE MAINTENANCE AND LANDSCAPING SERVICES AT									
2 X 363.3 MW GAS BASED COMBINED CYCLE POWER PLANT AT PALATANA, TRIPURA									
FORM – 1D (BILL OF QUANTITIES)									
Sl.	Description	Unit	Qty	1st Year of Horticulture & Landscaping Services		2nd Year of Horticulture & Landscaping Services		3rd Year of Horticulture & Landscaping Services	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
TOTAL PRICE (in Indian Rupees in figures)									
TOTAL PRICE (in Indian Rupees in words)									

Notes

1. The total price includes cost of all items included in the scope of services and operation & maintenance as stipulated in the Bidding Document.
2. In case of any mismatch in price specified in Form 1-A and price specified in Form 1-B or Form-1D, then the price specified in Form 1-A in words shall be considered for evaluation.
3. The bidder shall ensure that the price mentioned for the first year shall be at least 5 % (five percent) lesser than the price for the second year of horticulture services and similarly the price mentioned for the second year shall be at least 5 % (five percent) lesser than the price for the third year of horticulture services and so on.

(Signature) _____



Place:

(Printed Name) _____

(Designation) _____

Date:

(Common Seal) _____