



Instructions for filling up Price Schedule (Form 1-A, 1-B, 1-C, 1-D, & 1-E)

1. The total price as quoted in Form 1-A of the Bidding Document shall include the cost of services, taxes and duties respectively as included in the scope of Contract as stipulated in the Bidding Document and to complete the scope of services contemplated by the Bidding Document irrespective of whether all the items for services are categorically listed out/brought out elsewhere or not.
2. Bidder to note that this Lumpsum Contract. All the services which are deemed to be performed by the contractor as stipulated in the Bidding document and its cost thereof must be covered suitably and appropriately assigned to various available heads and categories
3. Unless the basic parameter changes or additional/extra requirements are made, total payments to be made to the contractor shall be limited to Quoted price.
4. Quoted price including unit prices shall remain fixed and firm and shall not be subject to any change whatsoever.
5. Prices quoted by the Bidder shall also include cost of any other services/supplies/work(s) not specifically mentioned in the Bidding Document but necessary for the safe, efficient and trouble free performance of the Services.
6. The Contract Price quoted as above shall be inclusive of insurance charges, Bonus and Overtime charges.
7. The quoted prices in Form 1-A, Form 1-B, Form 1-D & Form 1-E shall be inclusive of all taxes. All indirect taxes, duties and levies (such as Goods and Service Tax, local taxes etc.) as applicable (in India) on a direct transaction between the Owner and the Contractor (both present and future) shall be borne by the Contractor. Further, the Bidder shall indicate the amount of each component of tax, duty, levy, etc. separately in Form 1-C.
8. Price shall be quoted both in figures as well as in words in clear legible writing. In case of a discrepancy between the amount stated in figures and words, the amount quoted in words shall prevail.
9. The total prices shall be fixed till the expiry of term of the Contract and is not subject to price variations.
10. Capitalised terms used in this Form but not defined shall have the meaning prescribed to them under the Bidding Document.
11. Bidder shall specify name of the company and sign and affix company seal on all pages of Price Bid. The company seal is to be affixed in accordance with the procedure prescribed under its articles of association/board resolution and in accordance with the Companies Act, 2013.
12. The Contractor shall furnish prices based on the details provided in the bidding documents. It must be clearly understood that the Contractor have to strictly furnish the prices based upon bill of quantities (BoQ mentioned in Form 1-D), technical specifications.



FORM 1-A

PROFORMA FOR PRICE PROPOSAL

We, _____ the Bidder, propose to the ONGC Tripura Power Company Limited, New Delhi, India that we shall carry out the whole of Services involved in connection with execution of Facility Management services, at OTPC Township at Khilpara, Gomati Dist. Tripura in India as indicated in the Bidding Document (Proposal No. _____).

The total price for providing services in connection with execution of Facility Management services, at OTPC Township at Khilpara, Udaipur, Gomati Dist. Tripura for 36 months as defined in the Bidding Document, as also indicated in Form 1-B, Form 1-D & Form 1-E, shall be INR _____ (Indian Rupees _____).

Dated this _____ day of _____ [2022].

For and on behalf of _____ (Name of Bidder)

Address of head Office:

Signature _____

Name _____

Position held _____

Witnesses

1) Signature _____

Name _____

Position held _____

2) Signature _____

Name _____

Position held _____

[Affix Company seal here]

Note:

- 1) The lump sum price shown in Form 1-A and Form 1-B should be same and should match with the total amount calculated in Form 1-D (BoQ & Unit Prices)
- 2) **The Bidder shall ensure that its Unpriced Techno-Commercial Bid does not mention any prices.**
- 3) In case of any mismatch in price specified in Form 1-A and price specified in Form1-B or Form -1D, then the price specified in Form 1-A in words shall be considered for evaluation, and the Bidder will submit the price in Form 1-B and Form -1D again matching the Form-1A price in words.

FORM 1-B

PROFORMA FOR PRICE BREAK-UP

Sl. No.	Description	PRICE IN FIGURES (INR)
I	FACILITY MANAGEMENT SERVICES PRICE 1st Year (12 Months from Effective Date)	
IA	Price for Facility Management services 12 Months from Effective Date at OTPC Township at Khilpara, Gomati Dist. Tripura as defined in Bidding Document	
IB	All applicable taxes, duties and levies on IA above.	
IC	Total Price for 1st Year: Facility management services Price including Taxes, Duties and Levies (IA + IB) (in Figures) INR	
II	FACILITY MANAGEMENT SERVICES PRICE 2nd Year (13th Month to 24th Month)	
IIA	Price for Facility Management services (13th Month to 24th Month) at OTPC Township at Khilpara, Gomati Dist. Tripura as defined in Bidding Document	
IIB	All applicable taxes, duties and levies on IA above.	
IIC	Total Price for 2nd Year: Facility Management Services Price including Taxes, Duties and Levies (IIA + IIB) (in Figures) INR	
III	FACILITY MANAGEMENT SERVICE PRICE 3rd Year (25th Month to 36th Month)	
IIIA	Price for Facility Management services for 25th Month to 36th Month at OTPC Township at Khilpara, Gomati Dist. Tripura as defined in Bidding Document	
IIIB	All applicable taxes, duties and levies on IA above.	
IIIC	Total Price for 3rd Year: Facility Management Services Price including Taxes, Duties and Levies (IIIA + IIIB) (in Figures) INR	
IC + IIC+ IIIC	TOTAL PRICE FOR PROVIDING FACILITY MANAGEMENT SERVICES FOR 36 MONTHS (In figures and Words) (IC+IIC+IIIC)	

Notes

1. The total price includes cost of all items included in the scope of services as stipulated in the Bidding Document.
2. In case of any mismatch in price specified in Form 1-A and price specified in Form 1-B, then the price specified in Form 1-A in words shall be considered for evaluation.
3. In case of mismatch in prices, following shall be the order of precedence for evaluation of price: Form 1-A > Form 1-B > Form 1-D with Form 1-A getting highest precedence



Place:

(Signature) _____

(Printed Name) _____

(Designation) _____

Date:

(Company Seal) _____



FORM 1-C

PROFORMA FOR TAXES, DUTIES & LEVIES

Sl.	Description	Facility Management Services at Sl. IA (1 st Year)	Facility Management Services at Sl. IIA (2 nd Year)	Facility Management Services at Sl. IIIA (3 rd Year)
A	GST			
A.1	Amount on which applicable (INR)			
A.2	Rate (%)			
A.3	Total GST (INR)			
B	Other taxes, duties & levies			
B.1	Amount on which applicable (INR)			
B.2	Rate (%)			
B.3	Total of other taxes, duties & levies (INR)			
C	Total – taxes, duties & levies (INR) (A+ B +)	<i>Should match with figures in IB</i>	<i>Should match with figures in IIB</i>	<i>Should match with figures in IIIB</i>
	<i>Note</i>			

Note:



1. In case any of the taxes, duties and levies applicable are shown as NIL and if these taxes, duties and levies are found applicable after opening of price bid, the same shall be to the account of the Bidder.
2. IB, IIB, IIIB referred above are Sl. No. mentioned in Form 1-B.

Place:

(Signature) _____

(Printed Name) _____

(Designation) _____

(Company Seal) _____



FORM 1-D

BILL OF QUANTITY (BoQ) & UNIT PRICES



FACILITY MANAGEMENT SERVICES AT									
OTPC TOWNSHIP, KHILPARA , TRIPURA									
FORM 1-D (BILL OF QUANTITIES)									
Sl.	Description	Unit	Qty	1st Year of Facility Management Service		2nd Year of Facility Management Service		3rd Year of Facility Management Service	
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	Management of Township Facilities.	Monthly	12						
2	Housekeeping / Cleaning Services including consumables	Monthly	12						
3	Trash Removal	Monthly	12						
4	Electrical Maintenance Services	Monthly	12						
5	Mechanical Services	Monthly	12						
6	Township Security Services	Monthly	12						
7	Supply of material for new land and land profile development:								
7.1	Development of new lawn, land and land profile development by grassing with selection no. 1 grass or Drub or Mexican grass in rows 7.5 cm apart in either direction including watering and maintenance of the lawn for 30 days or more till the grass forms a thick lawn free from weeds and fit for mowing including supplying good earth including the supply of all materials like Urea, DAP, Super phosphate, Garden soil- Good Loam Soil mixed with FYM / gypsum, River sand, Organic manure & vermi compost etc. as and where required	Sq. ft.	1000						
8	Maintenance of Existing Horticulture & Landscaping Area:								



8.1	Maintenance of lawn having different type of grass (Mexican grass/ Selection-1 grass) including watering, de-weeding, edge cutting, mowing and top dressing with good earth, manure, bio compost, vermi compost, spraying of insecticide & pesticide, repair of patch by preparation of soil by digging, levelling and planting of new grass of the same variety and cleaning of area daily including removal and disposal of all types of cuttings with all labour, tools and tackles, complete as per direction of Project Manager (price shall include supply of manure, fertilizers, good earth, gypsum, insecticide and pesticide). Total Area: 106840 sq.ft	Month	12						
8.2	Regular maintenance of In-door Potted Plants like foliage, exotic, seasonal plants etc including all horticulture operations like renewing the earth, manure, fertilizers, insecticides, pesticides, seeds, saplings, watering, weeding out all undesirable growth, forking for survival and healthy growth of plants, cutting, pruning etc complete with all tools and tackles, labour, transportation etc as per direction of Head-Township Maintenance.. Total no. of potted plant: 50 nos.	Month	12						
8.3	Regular maintenance of Out-door Potted Plants like foliage, exotic, seasonal plants etc including all horticulture operations like renewing the earth, manure, fertilizers, insecticides, pesticides, seeds, saplings, watering, weeding out all undesirable growth, forking for survival and healthy growth of plants, cutting, pruning etc complete with all tools and tackles, labour, transportation etc as per direction of Head-Township Maintenance.	Month	12						
8.4	Circular type seasonal flower bed (Size 16ft in dia)	Month	12						



9	Development and maintenance of rose flower bed at selective location (All Season) including preparation of soil by digging minimum 1 ft deep, removal of vegetation and unwanted growth, brick bats etc including breaking of clods, mixing manure, fertilizers, gypsum, levelling, dressing to the required level, removal of existing soil wherever required and filling it back with good loam soil mixed with FYM / gypsum etc., planting of hedge, seeding & sapling of flowers of different varieties, watering, hoeing, spraying of insecticides, pesticides, fungicides, sticking of flowering plants, trimming, disbudding, disbranching, with all labour, tools and tackles as per direction of Project Manager (price shall be inclusive of supply of flower saplings & seeding, stick material, manure, fertilizers, good earth, insecticides, pesticides, fungicides etc)								
9.1	Circular type rose flower bed (Size 20 ft in dia)	Month	12						
10	Supply and planting trees, bushes, hedges etc. of desired height and size. Cost shall include maintenance and watering for three months from the date of plantation. If any plant dies within 3 months of plantation, new plant shall be planted at Contractor's own cost. After Survival of the plants regular maintenance will be done as per item no A 1.								
10.1	cycas/ficus plants	Nos	5						
10.2	Royal Palm of 6 feet height	Nos	20						
10.3	Rongon tree	Nos	10						
10.4	Bougainvillea Tree	Nos	10						
10.5	Hibiscus- Hybrid Multy varity	Nos	20						
10.6	Alamonda	Nos	30						
11	Supplying and planting paved quality hedge plants by cobbing in rows of 15 cm apart in staggered way in three rows including preparation of earth and mixing of manure as per job specification and direction of Head-Township maintenance. After Survival of hedge plants regular maintenance will be done as per item no 9.1		sqft	300					
12	Supply of Chemicals for W.T.P								
12.1	Chlorine	Lit	300						
12.2	Salt	Kg	2400						



TOTAL PRICE (in Indian Rupees in figures)			
TOTAL PRICE (in Indian Rupees in words)			

Notes

1. The total price includes cost of all items included in the scope of services and operation & maintenance as stipulated in the Bidding Document.
2. In case of any mismatch in price specified in Form 1-A and price specified in Form 1-B or Form-1D, then the price specified in Form 1-A in words shall be considered for evaluation.
3. The bidder shall ensure that the price mentioned for the first year shall be at least 5 % (five percent) lesser than the price for the second year of management services and similarly the price mentioned for the second year shall be at least 5 % (five percent) lesser than the price for the third year of facility management services and so on.

Place:

(Signature) _____

(Printed Name) _____

(Designation) _____

Date:

(Company seal) _____



Form 1-E

Price Schedule – For Civil items
(Mandatory to be provided)

SL. NO.	Description	Unit	Value (in figures)	Value (in words)
1	Rates above/below TSR-2020	%		
2	Rates above below DSR-2021	%		
3	Manday rate for Carpenter	INR		
4	Manday rate for Mason	INR		
5	Manday rate for fitter/plumber	INR		
6	Manday rate for helper	INR		

Note:

1. Above prices shall be all inclusive including applicable taxes, duties, levies etc. for all civil works/repair items including items specified in the Technical specification for civil works.
2. Above prices shall remain valid till Term/extended term of the contract.
3. The rates shall be arrived as per the following preference TSR-2020>DSR-2021> market rate.
4. Annually a total of 160 mandays of work may be allotted by OTPC for civil item/repair works. However, volume and scope of work shall be at sole discretion of OTPC and bidder shall not have any claim whatsoever in this regard.

Place: (Signature) _____

(Printed Name) _____

(Designation) _____

Date: (Company Seal) _____