



Instructions for filling up Price Schedule (Form 1-A, 1-B & 1-C)

1. The total price as quoted in Form 1-A of the Bidding Document shall include the cost of all services, taxes and duties respectively as included in the scope of services as stipulated in the Bidding Document and to complete the scope of services contemplated by the Bidding Document irrespective of whether all the items for services are categorically listed out/brought out elsewhere or not.
2. The Bidder shall note that this is not an item rate contract. All the services which are deemed to be performed and executed by the Bidder as stipulated in the Bidding Document and its cost thereof must be covered suitably and appropriately assigned to various available heads and categories.
3. Unless additional requirements are made (not contemplated by the Bidding Document), total payments to be made to the Bidder shall be limited to quoted Contract Price.
4. Obligation of the Bidder under the Contracts is not limited to the quantities that the Bidder may indicate in the schedule of break-up of prices in its Bid (in Form 1-B). Bidder shall carry out entire scope of services as specified in Bidding Document within the quoted lump sum price as included in schedule of prices under Form 1-A in the Bid.
5. Quoted price including unit prices shall remain fixed and firm and shall not be subject to any change whatsoever including those on account of change in currency exchange rate
6. Prices quoted by the Bidder shall also include cost of any other services/supplies/work(s) not specifically mentioned in the Bidding Document but necessary for the safe, efficient and trouble free commissioning and operation and maintenance of the EPS.
7. The Contract Price quoted as above shall be inclusive of all inspection charges of all materials required under the Bidding Document.
8. The quoted prices in Form 1-A and Form 1-B shall be inclusive of all taxes and duties including Goods and Services Tax as applicable. Further, the Bidder shall indicate the amount of each component of tax, duty, levy, etc. separately in Form 1-C.
9. **The Contract Price quoted by the bidder includes vendor registration fees for participation in the bid and therefore the bidder shall not charge a penny from the vendors of OTPC for vendor registration and participation in EPS.**
10. The Contract Price is inclusive of any change request, update, upgradation of e-Procurement system post-implementation.
11. Price shall be quoted both in figures as well as in words in clear legible writing. In case of a discrepancy between the amount stated in figures and words, the amount quoted in words shall prevail.
12. The total prices shall be fixed till the expiry of term of the Contracts and are not subject to price variations.
13. Capitalised terms used in this Form but not defined shall have the meaning prescribed to them under the Bidding Document.
14. Bidder shall specify name of the company and sign and affix common seal on all pages of Price Bid. The common seal is to be affixed in accordance with the procedure prescribed under its articles of association/board resolution and in accordance with the Companies Act, 2013 or as amended.



FORM 1-A

PROFORMA FOR PRICE PROPOSAL

We, _____ the Bidder, propose to the ONGC Tripura Power Company Limited, New Delhi, India that we shall carry out the whole of services involved in connection with Implementation, Operation & Maintenance of E-Procurement System at OTPC as indicated in the Bidding Document (Proposal No. _____).

The total price for providing services as defined in the Bidding Document, as also indicated in Form 1-B, shall be INR _____ (Indian Rupees _____).

Dated this _____ day of _____ [2022].

For and on behalf of _____ (Name of Bidder)

Address of head Office:

Signature _____

Name _____

Position held _____

Witnesses

1) Signature _____

Name _____

Position held _____

2) Signature _____

Name _____

Position held _____

[Affix Common seal here]

Note:

- 1) The lump sum price shown in Form 1-A and Form 1-B should be same.
- 2) The Bidder shall ensure that its Unpriced Techno-Commercial Bid does not indicate any prices.
- 3) In case of any mismatch in price specified in Form 1-A and price specified in Form1-B, then the price specified in Form 1-A in words shall be considered for evaluation, and the Bidder will submit the revised price prorated in Form 1-B again.



FORM 1-B

PROFORMA FOR PRICE BREAK-UP

SL. NO.	DESCRIPTION	QUANTITY	UNIT	UOM	UNIT PRICE (INR)	TOTAL PRICE IN FIGURES (INR)	TOTAL PRICE IN WORDS (INR)
I	IMPLEMENTATION PHASE PRICE						
IA	Price for providing services as defined in Bidding Document during implementation phase of E-Procurement System	1	Lot	Lot			
IB	All applicable taxes, duties and levies on IA above.						
	Total Price: Implementation Phase including Taxes, Duties and Levies (IA + IB)						
II	OPERATIONAL PHASE PRICE						
IIA	Price for operation & maintenance services of E-Procurement System at OTPC for First Operating Year (period commencing on 00:00 hrs of the date of Go-Live of E-Procurement System to 12 months)	12	Month	Month			
IIB	Price for operation & maintenance services of E-Procurement System at OTPC for Second Operating Year (from 13 to 24 months)	12	Month	Month			



SL. NO.	DESCRIPTION	QUANTITY	UNIT	UOM	UNIT PRICE (INR)	TOTAL PRICE IN FIGURES (INR)	TOTAL PRICE IN WORDS (INR)
IIC	Price for operation & maintenance services of E-Procurement System at OTPC for Third Operating Year (from 25 to 36 months)	12	Month	Month			
IID	Price for operation & maintenance services of E-Procurement System at OTPC for Fourth Operating Year (from 37 to 48 months)	12	Month	Month			
IIE	Price for operation & maintenance services of E-Procurement System at OTPC for Fifth Operating Year (from 49 to 60 months)	12	Month	Month			
IIF	All applicable taxes, duties and levies on IIA + IIB + IIC + IID + IIE above.						
	Total Price: Operational phase including Taxes, Duties and Levies (IIA + IIB+IIC + IID + IIE + IIF)						
III	TOTAL PRICE FOR IMPLEMENTATION PHASE AND OPERATIONAL PHASE (in Figures) INR (I + II)						
IV	TOTAL PRICE FOR IMPLEMENTATION PHASE AND OPERATIONAL (in Words) INR (I + II)						

1. The total price includes cost of all items included in the scope of services as stipulated in the Bidding Document.
2. In case of any mismatch in price specified in Form 1-A and price specified in Form 1-B, then the price specified in Form 1-A in words shall be



considered for evaluation.

3. The bidder shall ensure that the price mentioned for the first year shall be at least 5 % (five percent) lesser than the price for the second year of operation and maintenance and similarly the price mentioned for the second year shall be at least 5 % (five percent) lesser than the price for the third year of operation and maintenance and so on.

Place:

(Signature) _____

(Printed Name) _____

(Designation) _____

Date:

(Common Seal) _____



FORM 1-C

PROFORMA FOR TAXES, DUTIES & LEVIES

Sl.	Description	Implementation Phase Services at Sl. No. IA (Form-1B)	Operational Phase Services at Sl. No. IIA to IIE (Form-1B)
A	Goods & Services Tax (GST)		
A.1	Amount on which applicable (INR)		
A.2	Rate (%)		
A.3	Total GST (INR)		
B	Other taxes, duties & levies		
B.1	Amount on which applicable (INR)		
B.2	Rate (%)		
B.3	Total of other taxes, duties & levies (INR)		
C	Total – taxes, duties & levies (INR) (A+ B)	<i>Total must match with figures at IB (Form-1B)</i>	<i>Total must match with figures at IIF (Form-1B)</i>

Note:

1. In case any of the taxes, duties and levies applicable are shown as NIL and if these taxes, duties and levies are found applicable after opening of price bid, the same shall be to the account of the Bidder.

Place:

(Signature) _____

(Printed Name) _____

(Designation) _____

Date:

(Common Seal) _____