

FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



Annual Return

Form language English Hindi

Refer the instruction kit for filing the form.

I. REGISTRATION AND OTHER DETAILS

(i) * Corporate Identification Number (CIN) of the company

U40101TR2004PLC007544

Pre-fill

Global Location Number (GLN) of the company

* Permanent Account Number (PAN) of the company

AACCT2591G

(ii) (a) Name of the company

ONGC TRIPURA POWER COMP.

(b) Registered office address

ONGC TRIPURA POWER COMPANY LIMITED
UDAIPUR-KAKRABAN ROAD,PALATANA P.O.,DISTRICT GOMATI
UDAIPUR
South Tripura
Tripura
782105

(c) *e-mail ID of the company

nk.aggarwal@otpcindia.in

(d) *Telephone number with STD code

01126402100

(e) Website

https://otpcindia.in/

(iii) Date of Incorporation

27/09/2004

(iv)	Type of the Company	Category of the Company	Sub-category of the Company
	Public Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

Yes No

(vi) *Whether shares listed on recognized Stock Exchange(s)

Yes No

(b) CIN of the Registrar and Transfer Agent

U67190MH1999PTC118368

Pre-fill

Name of the Registrar and Transfer Agent

LINK INTIME INDIA PRIVATE LIMITED

Registered office address of the Registrar and Transfer Agents

C-101, 1st Floor, 247 Park,
Lal Bahadur Shastri Marg, Vikhroli (West)

(vii) *Financial year From date (DD/MM/YYYY) To date (DD/MM/YYYY)

(viii) *Whether Annual general meeting (AGM) held Yes No

(a) If yes, date of AGM

(b) Due date of AGM

(c) Whether any extension for AGM granted Yes No

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

*Number of business activities

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	D	Electricity, gas, steam and air condition supply	D1	Electric power generation, transmission and distribution	100

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1	NORTH EAST TRANSMISSION C	U40101TR2008PLC008249	Joint Venture	26

IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) *SHARE CAPITAL

(a) Equity share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	1,200,000,000	1,120,000,000	1,120,000,000	1,120,000,000
Total amount of equity shares (in Rupees)	12,000,000,000	11,200,000,000	11,200,000,000	11,200,000,000

Number of classes

Class of Shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of equity shares	1,200,000,000	1,120,000,000	1,120,000,000	1,120,000,000
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	12,000,000,000	11,200,000,000	11,200,000,000	11,200,000,000

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	300,000,000	0	0	0
Total amount of preference shares (in rupees)	3,000,000,000	0	0	0

Number of classes

1

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of preference shares	300,000,000	0	0	0
Nominal value per share (in rupees)	10	10	10	10
Total amount of preference shares (in rupees)	3,000,000,000	0	0	0

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares	Total nominal amount	Total Paid-up amount	Total premium
Equity shares				
At the beginning of the year	1,120,000,000	11,200,000,000	11,200,000,000	
Increase during the year	0	0	0	0
i. Public Issues	0	0	0	0
ii. Rights issue	0	0	0	0
iii. Bonus issue	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0
v. ESOPs	0	0	0	0

vi. Sweat equity shares allotted	0	0	0	0
vii. Conversion of Preference share	0	0	0	0
viii. Conversion of Debentures	0	0	0	0
ix. GDRs/ADRs	0	0	0	0
x. Others, specify				
Decrease during the year	0	0	0	0
i. Buy-back of shares	0	0	0	0
ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify				
At the end of the year	1,120,000,000	11,200,000,000	11,200,000,000	
Preference shares				
At the beginning of the year	0	0	0	
Increase during the year	0	0	0	0
i. Issues of shares	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0
iii. Others, specify				
Decrease during the year	0	0	0	0
i. Redemption of shares	0	0	0	0
ii. Shares forfeited	0	0	0	0
iii. Reduction of share capital	0	0	0	0
iv. Others, specify				
At the end of the year	0	0	0	

(ii) Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) *

- Nil
 [Details being provided in a CD/Digital Media] Yes No Not Applicable
- Separate sheet attached for details of transfers Yes No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting		<input type="text"/>	
Date of registration of transfer (Date Month Year)		<input type="text"/>	
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
Ledger Folio of Transferor		<input type="text"/>	
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee		<input type="text"/>	
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

Date of registration of transfer (Date Month Year) <input type="text"/>			
Type of transfer	<input type="text"/>	1 - Equity, 2- Preference Shares,3 - Debentures, 4 - Stock	
Number of Shares/ Debentures/ Units Transferred	<input type="text"/>	Amount per Share/ Debenture/Unit (in Rs.)	<input type="text"/>
Ledger Folio of Transferor <input type="text"/>			
Transferor's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name
Ledger Folio of Transferee <input type="text"/>			
Transferee's Name	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Surname	middle name	first name

(iv) *Indebtedness including debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0
Secured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			18,602,938,720
Unsecured Loans (including interest outstanding/accrued but not due for payment) excluding deposits			0
Deposit			0
Total			18,602,938,720

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

V. *Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

12,483,332,000

(ii) Net worth of the Company

12,636,665,000

VI. (a) *SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity	Preference
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		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	4	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	5,600,000	0.5	0	
	(iii) Government companies	559,999,996	50	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	291,200,000	26	0	
10.	Others	0	0	0	
	Total	856,800,000	76.5	0	0

Total number of shareholders (promoters)

10

(b) *SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	0	0	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	

2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	263,200,000	23.5	0	
10.	Others	0	0	0	
	Total	263,200,000	23.5	0	0

Total number of shareholders (other than promoters)

1

Total number of shareholders (Promoters+Public/
Other than promoters)

11

**VII. *NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS
(Details, Promoters, Members (other than promoters), Debenture holders)**

Details	At the beginning of the year	At the end of the year
Promoters	10	10
Members (other than promoters)	1	1
Debenture holders	0	0

VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

(A) *Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive

A. Promoter	0	0	0	0	0	0
B. Non-Promoter	1	2	1	2	0	0
(i) Non-Independent	1	0	1	0	0	0
(ii) Independent	0	2	0	2	0	0
C. Nominee Directors representing	0	7	0	7	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	1	0	1	0	0
(iv) Small share holders	0	0	0	0	0	0
(v) Others	0	6	0	6	0	0
Total	1	9	1	9	0	0

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date 12

(B) (i) *Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
MR. SHASHI SHANKEP	06447938	Nominee director	0	
MR. SATYAJIT GANGLU	06961418	Managing Director	0	27/05/2020
MR. SUBHASH KUMAR	07905656	Nominee director	0	
MR. NAVIN CHANDRA	08252350	Nominee director	0	27/04/2020
Ms. ANNAVARAPU VIZ	08436146	Nominee director	0	
MR. KESHAV PRASAD	07051302	Nominee director	0	
MR. M.M. JOSHI	02685576	Nominee director	0	
DR. M.S. KELE	07323280	Nominee director	0	
MR. A.K. PURWAR	00026383	Director	0	
DR. V.K. GARG	00012095	Director	0	
MR. AVININDER GUPTA	AAJPG6297N	CFO	0	
MR. NEERAJ KUMAR	AERPA5977P	Company Secretary	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

9

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)
MRS. SWATI RAY	07638478	Nominee director	16/04/2019	CESSATION
Ms. ANNAVARAPU VIZ	08436146	Additional director	09/05/2019	APPOINTMENT
MR. NAVIN CHANDRA	08252350	Additional director	29/07/2019	CHANGE IN DESIGNATION
DR. M.S. KELE	07323280	Additional director	29/07/2019	CHANGE IN DESIGNATION
Ms. ANNAVARAPU VIZ	08436146	Additional director	29/07/2019	CHANGE IN DESIGNATION
MR. A.K. PURWAR	00026383	Additional director	29/07/2019	CHANGE IN DESIGNATION
DR. V.K. GARG	00012095	Additional director	29/07/2019	CHANGE IN DESIGNATION
MR. ASHWANI KUMAR	00910864	Nominee director	09/09/2019	CESSATION
MR. KESHAV PRASAD	07051302	Additional director	30/10/2019	APPOINTMENT

IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS**A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS**

Number of meetings held

1

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
15th AGM	29/07/2019	11	8	72.73

B. BOARD MEETINGS

*Number of meetings held

4

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	09/05/2019	10	9	90
2	29/07/2019	10	8	80
3	30/10/2019	10	9	90

S. No.	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
4	29/01/2020	10	9	90

C. COMMITTEE MEETINGS

Number of meetings held

16

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	AUDIT COMM	09/05/2019	2	2	100
2	CORPORATE	09/05/2019	3	2	66.67
3	OPERATION	09/05/2019	4	3	75
4	AUDIT COMM	29/07/2019	3	3	100
5	NOMINATION	29/07/2019	4	4	100
6	CORPORATE	29/07/2019	3	2	66.67
7	NOMINATION	25/09/2019	4	4	100
8	AUDIT COMM	30/10/2019	3	3	100
9	NOMINATION	30/10/2019	4	4	100
10	NOMINATION	20/11/2019	4	3	75

D. ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on 16/09/2020 (Y/N/NA)
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	
1	MR. SHASHI	4	4	100	0	0	0	No
2	MR. SATYAJI	4	4	100	5	5	100	Not Applicable
3	MR. SUBHAS	4	4	100	9	8	88.89	Yes
4	MR. NAVIN C	4	2	50	2	0	0	Not Applicable
5	Ms. ANNAVA	4	4	100	0	0	0	Yes

6	MR. KESHAV	2	2	100	2	2	100	Yes
7	MR. M.M. JOS	4	4	100	8	8	100	Yes
8	DR. M.S. KEL	4	2	50	0	0	0	Yes
9	MR. A.K. PUR	4	4	100	12	12	100	Yes
10	DR. V.K. GAR	4	4	100	11	11	100	Yes

X. *REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

1

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	MR SATYAJIT GAN	MANAGING DIF	12,883,014			517,176	13,400,190
	Total		12,883,014			517,176	13,400,190

Number of CEO, CFO and Company secretary whose remuneration details to be entered

2

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	MR. AVININDER GI	CFO	9,423,875	0	0	389,928	9,813,803
2	MR NEERAJ KUMA	Company Secre	4,937,925	0	0	192,024	5,129,949
	Total		14,361,800	0	0	581,952	14,943,752

Number of other directors whose remuneration details to be entered

2

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	DR. V.K. GARG	INDEPENDENT	800,000	0	0	0	800,000
2	MR. A.K. PURWAR	INDEPENDENT	750,000	0	0	0	750,000
	Total		1,550,000	0	0	0	1,550,000

XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year Yes No

B. If No, give reasons/observations

XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment

Yes No

XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

BALIKA SHARMA

Whether associate or fellow

Associate Fellow

Certificate of practice number

3222

I/We certify that:

(a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.

(b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

Declaration

I am Authorised by the Board of Directors of the company vide resolution no. ...

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dated

26/04/2014

(DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

1. Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
2. All the required attachments have been completely and legibly attached to this form.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director



DIN of the director

07963665

To be digitally signed by



Company Secretary

Company secretary in practice

Membership number

Certificate of practice number

Attachments

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachment(s), if any

List of attachments

Attach
Attach
Attach
Attach

Details of Shareholder_ FY 2019-2020.pdf
MGT-8 FY 2019-2020.pdf
Details of Debenture Holders_ FY 2019-2020.pdf
Details of Committee Meetings.pdf

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company


Details of Shareholders for FY 2019-20

Name of Shareholder	Folio Number	DP ID- Client Id Account Number	Number of Shares held	Class of Shares
Governor, Govt. of Tripura	2	IN301250-29117748	5,600,000	Equity share
Oil and Natural Gas Corporation Limited	3	IN301127-16646167	559,999,996	Equity share
IL&FS Energy Development Company Limited (IEDCL)	8	IN300095-11514102	134,734,326	Equity share
IL&FS Energy Development Company Limited and Mr. Haziq Beg	9	-	1	Equity share#
IL&FS Energy Development Company Limited and Mr. Mohd Zaheen Khan	10	-	1	Equity share#
India Infrastructure Fund II	17	IN300126-11251188	263,200,000	Equity share
Neeraj Lal and Oil and Natural Gas Corporation Limited	18	-	1	Equity share#
Jai Shankar and Oil and Natural Gas Corporation Limited	20	-	1	Equity share#
Ashwani Chaudhary and Oil and Natural Gas Corporation Limited	21	-	1	Equity share#
IL and FS Financial Services Limited	22	IN300095-11403006	156,465,672	Equity share
Rakesh Kaul and Oil and Natural Gas Corporation Limited	23	-	1	Equity share#

#shares held in physical mode.

Note: Oil and Natural Gas Corporation (ONGC) holds 50% shareholding in the company along with its four nominees holding one share each jointly with ONGC. IL& FS Energy Development Company Limited (IEDCL) holds 12.03% shareholding along with its two nominees holding one share each jointly with IEDCL.

For ONGC Tripura Power Co. Ltd.


Company Secretary

Details of Debenture Holders for FY 2019-2020

First Name	Middle Name	Last Name	Reference Number	Number of debentures	Total amount of debentures
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NIL

For ONGC Tripura Power Co. Ltd.


Company Secretary



Balika Sharma And Associates
Company Secretaries

*Address : Flat No. 211 pocket A / 3,
Sector-7, Rohini, New Delhi,
Pin Code -110085
Mobile : 9811387946
E-mail Id: balikasharma@gmail.com*

Form No. MGT-8

*[Pursuant to Section 92(2) of the Companies Act, 2013 and Rule 11(2) of
Companies (Management and Administration) Rules, 2014]*

CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

We have examined the registers, records, books and papers of **ONGC TRIPURA POWER COMPANY LIMITED (CIN-U40101TR2004PLC007544)** (the company) as required to be maintained under the Companies Act, 2013 (the Act) and the rules made thereunder for the Financial Year ended on **31st March, 2020**. In our opinion and to the best of our information and according to the examinations carried out by us and explanations furnished to us by the company, its officers and agents, we certify that:

- A. The Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.
- B. During the aforesaid financial year, the Company has complied with provisions of the Act & Rules made there under in respect of:
 1. its status under the Act.
 2. maintenance of registers/records & making entries therein within the time prescribed therefore.
 3. filing of forms and returns as stated in the annual return, with the Registrar of Companies, Regional Director, Central Government, the Tribunal, Court or other authorities within the time.
 4. calling/ convening/ holding meetings of Board of Directors or its committees, if any, and the meetings of the members of the company on due dates as stated in the annual return in respect of which meetings, proper notices were given and the proceedings including the circular resolutions and resolutions passed by postal ballot, if any, have been properly recorded in the Minutes Book/registers maintained for the purpose and the same have been signed.
 5. closure of Register of Members/Security holders, as the case may be; **Not Applicable.**





Balika Sharma And Associates Company Secretaries

Address : Flat No. 211 pocket A / 3,
Sector-7, Rohini, New Delhi,
Pin Code -110085
Mobile : 9811387946
E-mail Id: balikasharma@gmail.com

6. advances/ loans to its directors and/or persons or firms or companies referred in Section 185 of the Act; **During the year, no loans or advances were given by the Company to its Directors and/or persons as referred to Section 185 of the Act;**
7. contracts/arrangements with related parties as specified in Section 188 of the Act.
8. issue or allotment or transfer or transmission or buy back of securities/ redemption of preference shares or debentures/ alteration or reduction of share capital/ conversion of shares/ securities and issue of security certificates in all instances; **During the year, there was no transaction related to transfer of shares.**
9. keeping in abeyance the rights to dividend, rights shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act; **Not Applicable.**
10. declaration/ payment of dividend; transfer of unpaid/ unclaimed dividend/other amounts as applicable to the Investor Education and Protection Fund in accordance with Section 125, of the Act.
11. signing of audited financial statement as per the provisions of section 134 of the Act and report of directors is as per sub - sections (3), (4) and (5) thereof.
12. constitution/appointment/re-appointments/retirement/filling up casual vacancies/ disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them.
13. appointment/reappointment/filling up casual vacancies of auditors as per the provisions of section 139 of the Act.
14. approvals required to be taken from the Central Government, Tribunal, Regional Director, Registrar, Court or such other authorities under the various provisions of the Act.
15. acceptance/ renewal/ repayment of deposits; **The Company has not accepted any deposits during the period under review.**
16. borrowings from its directors, members, public financial institutions, banks and others and creation/ modification/ satisfaction of charges in that respect, wherever applicable;





Balika Sharma And Associates
Company Secretaries

*Address : Flat No. 211 pocket A / 3,
Sector-7, Rohini, New Delhi,
Pin Code -110085
Mobile : 9811387946
E-mail Id: balikasharma@gmail.com*

The Company has not availed any borrowings from its directors, members, public financial institutions, banks and other during the financial year 2019-2020.

17. loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the provisions of section 186 of the Act; The Company has not made any loans and investments nor has given any guarantee or provided securities to other bodies corporate or persons falling under the provisions of section 186 of the Act, during the financial year 2019-20.
18. alteration of the provisions of the Memorandum and/or Articles of Association of the Company. No alteration has been made during the period under review.

Date: 02.11.2020
Place: New Delhi

For Balika Sharma & Associates

Signature:
Name of Company Secretary: Balika Sharma
C.P. No.: 3222
M.No.: 4816
UDIN number F004816B001132791



IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

C. COMMITTEE MEETINGS

OTHER MEETING

S.NO.	Type of Meeting	Date of meeting	Total number of members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
11	NOMINATION AND REMUNERATION COMMITTEE	10.12.2019	4	4	100.00%
12	AUDIT COMMITTEE	29.01.2020	3	3	100.00%
13	NOMINATION AND REMUNERATION COMMITTEE	29.01.2020	4	4	100.00%
14	CORPORATE SOCIAL RESPONSIBILITY COMMITTEE	29.01.2020	3	3	100.00%
15	OPERATION REVIEW COMMITTEE	29.01.2020	4	3	75.00%
16	Meeting of Independent Directors as per Schedule IV of the Companies Act, 2013	18.03.2020	2	2	100.00%

Note:

1. Due to Covid pandemic the meeting of Independent Directors was held through Audio Conference.
2. With respect to Nomination & Remuneration Committee meeting held on 25-09-2019 & 30-10-2019, out of 4 members who attended the meeting - one member participated through audio conference, hence was not counted for the purpose of quorum.

D. ATTENDANCE OF DIRECTORS

Clarification:

Mr. M.M. Joshi attended Nomination & Remuneration Committee meeting held on 25-09-2019 & 30-10-2019 through Audio Conference, hence not counted for the purpose of quorum.

For ONGC Tripura Power Co. Ltd.


Company Secretary